

## **Christmas Day Dinner Pre-Event Volunteer Opportunities**

**Procurement: September - December**

**Volunteers needed: 1-3 at a time**

**Time: by appointment**

Solicit for donations needed for CDD and Up With Families

**Decorating: November 27- Dec 2**

**Volunteers needed: small groups of 3-5**

**Time: 9am – 5pm (after 5pm, by appointment)**

12 large trees to decorate (some will be adopted by local businesses)

Decorating of the entire South Side Community Center

Some decorating will be done 4 days prior to CDD

**Wrapping Parties: December 18-24**

**Volunteers needed: any amount, any time**

**Time: 9am – 5pm (after 5pm, by appointment)**

Wrap, label and sort toys into bags

May be able to wrap Dec 11-15 depending on toy distribution

**Decorating and Set Up of CDD: Dec 21**

**Volunteers needed: groups of 5-10**

**Time: 9:30am – 12:30pm and 2:00pm – 5:00pm**

Set up family meeting areas (Assembly Room, Rec Room)

Set up Santa's Room (toys, chair, tree, etc)

**Decorating and Set Up of CDD: Dec 22**

**Volunteers needed: groups of 5-10**

**Time: 9:30am – 12:30pm and 2:00pm – 5:00pm**

Set up Take Out room

Set up gym (tables, chairs, service line, stage, holiday décor, table decorations)

**Decorating and Set Up of CDD: Dec 24**

**Volunteers needed: groups of 5**

**Time: 9:30am – 12:30pm and 2:00pm – 5:00pm**

Dessert Prep

Last minute Gym prep

Set up volunteer check in

**Poinsettia Delivery: Dec 22, 23 or 24**

**Volunteers needed: any number, specific time given by florist**

Usually Friday before CDD

Distribute throughout building

Have some ready for Take Out Room

**Meat Prep: Dec 22 - 24**

**Volunteers needed: groups of 5**

**Time: 8:00am – 11:00am and 2:00pm – 4:00pm**

**The Outpost**

Groups needed to pull pork and cut/slice turkey

Prep for side dishes

**Pick Up Team: Dec 22 - 24**

**Volunteers needed: several groups with transportation (truck, van)**

**Time: varies**

Pick up food and service items needed for CDD