

# **Christmas Day Dinner Post-Event Volunteer Opportunities**

**Dec 26-Dec 28**

**Volunteers needed: any amount, 9am-5pm**

**Take down in order**

**Gym**

- Storage of tables and chairs
- Storage of extra supplies

**Rec Room**

- Stanchions
- Decorations

**Kitchen**

- Clean entire kitchen
- Storage of extra service items

**Cafeteria**

- Clean steam table (deliver to LBC)
- Storage of extra supplies

**Assembly Room**

- Storage of coats and winter wear
- Move couches out

**Santa's Room**

- Take down decorations
- Storage of Toys

**General Decorations:**

- 12 large trees (all around the building)
- Decorations in the Reception area
- Garland in the main halls

**Admin Volunteer Help**

- Data entry
- Volunteer thank you post cards
- Vendor/Donor thank you letters